

**TOWN OF SULLIVAN NH
BUILDING PERMIT CHECKLIST**

Property Location: _____ Tax Map and Lot #: _____

Property Owner Name, Address and Phone Number: _____

Submitted by: _____ Submission Date: _____

Please answer the following questions. Submit the checklist with the building permit application. You may refer to the building plan, Community Planning Ordinance and/or Wetland Conservation District Ordinance.

	YES	NO
Property Taxes are paid to date.	?	?
Lot area is two acres or more <i>or</i> existing on March 11, 1987.	?	?
NH Department of Environmental Services Subsurface Systems Bureau approved septic system Approval No. _____	?	?
Residential building(s) is/are compliant with the NH Energy Code. Attach a copy of the certification from the Public Utilities Commission. If exempt, state the reason for the exemption. _____	?	?
Septic system is 50 ft or more from all property lines.	?	?
Septic system is 75 ft or more from water supply and wells on subject property as well as abutting properties.	?	?
Septic system is 100 ft or more from any wetland	?	?
Name and contact information of septic installer _____ (if known)		
All parts of the water system are 50 ft or more from all property lines.	?	?
Name and contact information of well installer _____ (if known)		
Lot frontage is 200 ft or greater on a class V or better road.	?	?
Proposed building(s) set back 50 ft or more from edge of the highway right of way.	?	?
Proposed building(s) set back 50 ft or more from any wetland.	?	?
	YES	NO

Depth of the building lot is 200 ft or more.

Width of the building lot is 200 ft or more.

Proposed building(s) set back 20 ft or more from side and rear property lines.

Floor area contains 700 sq ft or greater with at least 600 sq ft on the first floor.

Structure is to be placed on permanent continuous perimeter foundation (*see RSA 31:116 for exception*)

Any and all increased water flow retained on site.

Approved curb cut, within prior 12 months, issued by the NH Department of Transportation or the Sullivan Planning Board. **Attach copy of approved permit.**

Submitted plan includes the names of the abutting landowners, general contour of the land, soil type and any other pertinent information.

Building will be used for commercial activity. If **yes**, applicant will need to obtain Site Plan Approval from the Planning Board.

There will be a timber cutting to clear the site. If **yes**, describe the cutting operation extent. Depending on the extent, an Intent to Cut and Report of Cut may be required. _____

This land is enrolled in Current Use. If **yes**, a Land Use Change Tax may be initiated upon development.

<u>FOR TOWN USE</u>	
Reviewed by: _____	Reviewed On: _____
Notes: _____ _____	

Amended 5/19/14 – Board of Selectmen