

TOWN OF SULLIVAN NEW HAMPSHIRE
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NEW CONSTRUCTION RESIDENTIAL OCCUPANCY/USE PERMIT APPLICATION

“New Construction – Occupancy Permits. **Before any newly constructed dwelling or structure intended for human habitation can be occupied or utilized, an occupancy permit shall be approved by the Board of Selectmen or their designee.** The occupancy permit is not to be construed as an expressed or implied legal warranty that the applicant has complied with applicable requirements of building codes. Its purpose is to confirm safe and adequate disposal of sewage, well installation, minimum setbacks, driveway and apron installation meet the town’s regulation.” This change to the Town’s Community Planning Ordinance takes effect as of April 1, 2014.

In order for this application to be completed by the Selectmen a site visit must be scheduled. Please allow 30 days for processing.

Date of Submission to the Board of Selectmen: _____

Building Location: _____ Map, Lot, Sublot #: _____

Property Owner Name(s) and Address: _____

Cell Phone#: _____ Daytime Phone #: _____ Email Address: _____

For Town Use

Building Permit Issue Date: _____ Intended Use: _____

Site Visit Date: _____ Visited by: _____

Verification of state approved installation: _____ well _____ septic

Verification of minimum setbacks: _____ Driveway and Apron Installation: _____

Approved _____ Notes: _____

Denied _____ Notes: _____

Must be signed by a majority of the Board of Selectmen

Laura Merrifield _____

Joe Lewandowski _____

Dave Beers _____