

**Sullivan School Board pro tem meeting**  
**Thursday, January 31, 2013**  
**5:45 PM at the Sullivan Town Hall**

Sullivan School Board pro tem: Dana Briggs, Stephanie Jacques Kleine, Jennifer Labadie, Malinda Scherpa

Absent: Paul Bolduc

Others in attendance: Ken Dassau, Toni Ellsworth, Chris Pratt, JJ Prior, William Labadie

Call to order 6:00 p.m.

The school board will be discussing the warrant for the first annual Sullivan School District meeting.

C. Pratt pointed out that article 1 should be the election of district officers, taken by ballot the preceding day.

The previous article 1, Report of District Officers, could be moved to the meeting's end as it does not have any money attached to it.

Article 2, the "Deficit Appropriation" will include costs incurred prior to July 1, 2013 including \$15,000 for Granite State Transitional Principals, \$20,000 for legal fees, \$1,200 for Nelson's special educator to attend Gilsum IEP meetings, and \$500 for supplies and mailings.

Article 3, the main operating budget is written as \$1,609,147. This figure was built by overestimating the number of students who would attend the contracted schools. K. Dassau has prepared the MS-27 school budget form, which includes \$10 amounts for "other" programs, so unanticipated expenses may have money transferred within the budget. D. Briggs pointed out the MS-27 total includes the Deficit Appropriation figure of \$55,500. This is a separate warrant article and should not be included. The correct total operating budget should read \$1,563,647.

T. Ellsworth discussed the steps and requirements of providing special education services for preschool students. K. Dassau and T. Ellsworth will collaborate to identify preschool SPED needs.

Line items in the general operating budget were analyzed. The budget estimated \$10,000 for maintaining the Sullivan School building may be inadequate. S. Jacques Kleine stated MRSD spends \$15,000 for heating. The building has not been fully winterized for 2012-2013. There is still water in the toilets. The board agreed \$20,000 will be necessary to protect the building through winter.

Article 4, regarding the acquisition of the Sullivan School building: S. Jacques Kleine said the school district will need to buy the building. MRSD is expecting to receive the money this spring. C. Pratt emphasized that purchase is not the appropriate word. The article wording will be changed to highlight the legal obligation to reimburse the cooperative district for the costs of capital improvements.

Article 5, regarding the expendable trust fund: Language must be added authorizing the Sullivan School Board as agents to expend the fund. There was a question of the difference between a capital reserve fund and an expendable trust fund. J. Prior read from a NH-LGC document clarifying the two may be considered equal or interchangeable.

Article 6, regarding the capital reserve fund for repairing or maintaining the Sullivan School building: This article will be struck.

Article 7, regarding a contingency fund for unanticipated expenses: This will now become Article 6. The amount will be adjusted to \$30,000.

C. Pratt suggested to add articles that allow for acceptance for unanticipated funds such as grants or private donations, and an indemnification of school district officials and employees.

Upcoming meetings:

Feb. 6 - Sullivan School Board meeting at Nelson School, 6:30 p.m.  
Friday Feb. 8 or Monday Feb. 11 - SAU withdrawal committee meeting  
Tuesday, Feb. 12 - Town of Sullivan/School District budget hearing  
March 12 - Town and school elections - ballot vote  
March 13 - Town and school meetings

Public comments: None requested.

**MOTION:** J. Labadie MOVED to adjourn. **SECOND:** D. Briggs. Voice vote, Motion passes.  
Meeting adjourned at 8:17 p.m.

Respectfully submitted,

John J. Prior  
Recording secretary