

Sullivan School Board

Meeting Minutes

July 20th, 2016

Present

Stephanie Jacques Kleine, Paul Bolduc, Mike Brooks, Malinda Scherpa arrived at 6:40PM
Stephanie Milotte – absent

Others Present: Ken Dassau, Toni Ellsworth,,

Public visitors: None

Call to Order

Meeting called to order at 6:30pm by Stephanie JK.

Approval of Minutes

Motion Mike motioned to approve the minutes from the Board's meeting from June 15th, 2016.

Second by Paul.

No Discussion

Voice vote: Unanimous

Motion so passes and Minutes approved

Superintendent's Report - Ken Dassau

- Ken shared information about the recent audit. The final number is looking like it will be in the ballpark that Toni had shared with us at our previous meeting.
- We are not in a deficit and that our warrant article regarding moving funds to pay down the school will be on our agenda once the number is cemented.
- Toni noted that the new Balance sheet and Profit and Loss guides will be very helpful in being accurate.

Treasurer's Report - Toni Ellsworth

- Toni shared the amended manifest from last month that reflected several voids and a payment to Stephanie Milotte.
- Toni discussed the Profit and Loss Statement from July 1-20th. This along with a Balance Sheet will be used in the future to capture a stronger picture for the Board.
- She noted that for the current period, we are running -\$4486.56
- Toni also discussed the Balance Sheet as of July 20th
- JoAnn and Toni worked with Lynn Rust (CPA) on QuickBooks and she noted that they are feeling good with the transition.
- Records will be moved to the SAU office in the basement.

Manifest: The current manifest for this month is for the amount of \$75,807.63

Payments included:

Superintendent, Business Manager, MRSD, Rise, Surry Village, Nelson, JoAnn Perlowski, Primax, SERESC and Cedarcrest.

Topics:

Audit

- Stephanie shared the engagement letter with Vachon Clukay auditors with the Board.

Public Comment: None

Upcoming Meetings / Events

The next Sullivan School Board Meeting will be held on August 17th.

Adjournment

Mike made a motion to adjourn.

Seconded by Paul Bolduc

Meeting closed at 7:00PM

Respectfully Submitted by Paul Bolduc

A handwritten signature in black ink that reads "Paul Bolduc". The signature is written in a cursive, slightly slanted style.