

# Sullivan School Board

## Meeting Minutes

September 21st, 2016

### **Present**

Stephanie Jacques Kleine, Paul Bolduc, Mike Brooks, Stephanie Milotte, Malinda Scherpa

Others Present: Toni Ellsworth, Ken Dassau

Public visitors: None

### **Call to Order**

Meeting called to order at 6:34pm by Stephanie JK.

### **Approval of Minutes**

**Motion** Stephanie M. motioned to approve the minutes from the Board's meeting from August 17th, 2016.

Seconded by Mike B

No Discussion

Voice vote: Unanimous

**Motion so passes** and Minutes approved

### **Superintendent's Report - Ken Dassau**

Ken shared the DOE25 and the MS25 financial reports that Brian Gallagher, our business manager, put together. These contribute to establishing the tax rate for Sullivan. The state has the document as of September 1st, and Ken will deliver the signed cover page to Concord once the Board members sign it.

Ken passed out the DOE25 and MS25 docs to be signed.

Stephanie enquired about the Per Pupil cost for Sullivan and Ken noted that these numbers usually can be found at the DOE, but their data lags behind a bit.

Ken also shared the details of the Primex insurance. Based upon our current needs, they project a maximum increase of 9% for Property Liability and 10% for Workman's Compensation.

**MOTION:** Paul made a motion to authorize the superintendent to enter into the CAP agreement with Primex.

Seconded by Malinda

No Discussion.

Voice Vote: Unanimous

Motion so Passes.

## **Treasurer's Report -**

Toni began by clarifying some of the details from the previous meeting. SAU 29 was late in reconciling the bill. Toni spoke with Janelle and Penny from the SAU, but noted that there was a shortfall and that now that their books are closed, She recommended that the audit serve as the reconciliation mechanism if it is an issue with both our books being closed.

She noted that we received \$20,000 returned from MRSD due to students leaving and not using the paid tuition.

Toni noted that we are now engaged with PRIMEX.

Toni shared the sad news of our book keeper's husband's passing. She would be taking some time off, but is planning to continue her services with us. Toni also noted to send a card.

**Manifest:** The current manifest for this month is for the amount of \$6506.09

Payments included:

Rise, Surry Village, Building Loan, First Student Transportation

## **Topics:**

### **Enrollment**

- 36 Sullivan, 31 Nelson as of August 8th.

### **Transportation**

- Stephanie JK noted her concern about the dramatic increase in transportation costs. Ken noted that we should be receiving an adjustment with fuel at the end of the budget year.

## **Budget and Town Report**

- We need to begin to address the coming schedule of our budgeting process, for it will be coming quickly.

**Public Comment:** None

## **Upcoming Meetings / Events**

The next Sullivan School Board Meeting will be held on October 19th @ 6:30PM.

Agenda items to be addressed will include the Nelson contract and Building space issue.

## **Adjournment**

Mike made a motion to adjourn.

Seconded by Paul Bolduc

Meeting closed at 7:20PM

Respectfully Submitted by Paul Bolduc

