

Town of Sullivan, New Hampshire  
**DRIVEWAY PERMIT APPLICATION**

Tax Map # \_\_\_\_\_ Lot# \_\_\_\_\_

Prior to commencing construction or changing the use and/or intensity of any driveway, entrance, exit or approach to any private, town or state road, and prior to obtaining any applicable building permits for the property, this application shall be filed with the Planning Board and the Road Agent.

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Applicant Name (if different than owner) \_\_\_\_\_ Phone \_\_\_\_\_

Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Public Road to driveway \_\_\_\_\_ Primary purpose of driveway \_\_\_\_\_

Will driveway provide access to more than one living unit? \_\_\_\_\_

Are any state or federal approvals and/or permits required? \_\_\_\_\_ *If yes, attach copies*

Drainage: Slope of Land \_\_\_\_% Slope of driveway \_\_\_\_%

Is a culvert required? \_\_\_\_Yes \_\_\_\_No *If yes, provide culvert diameter and length. Locate culvert on sketch and attach*

Diameter: \_\_\_\_\_in Length: \_\_\_\_\_ft

Does this driveway connect to a paved road? \_\_\_\_Yes \_\_\_\_No *If yes, a paved apron is required at the end of the driveway and a check for the paving is to be placed in escrow.*

Width of paving: \_\_\_\_\_ft Depth of paving from the edge of road: \_\_\_\_\_ft

Amount of check to cover paving costs: \$ \_\_\_\_\_

Completion Date (by mutual agreement – but not more than 1 year from date of permit) \_\_\_\_\_

**“I have read the Sullivan Driveway Regulations and understand that failure to comply with these regulations shall render this permit null and void”**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

ATTACH A SKETCH SHOWING:

1. Location of existing and/or proposed driveway(s) on the lot frontage
2. Distance to other driveways or roads within 200' on both sides of the road
3. Width of existing and/or proposed driveway(s)
4. Indication of sight distance in each direction
5. Planned and existing bridges, culverts and/or drainage ditches

*Driveway applications will be accompanied by a sketch at the discretion of the Driveway Committee*

**This page for Town Use**

Comments by Driveway Committee and Road Agent: \_\_\_\_\_

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Reviewed by:

Road Agent \_\_\_\_\_ Date: \_\_\_\_\_

Planning Board \_\_\_\_\_ Date: \_\_\_\_\_

Planning Board \_\_\_\_\_ Date: \_\_\_\_\_

Planning Board Decisions: Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

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Inspection of Completed Work:

Road Agent \_\_\_\_\_ Date: \_\_\_\_\_

Planning Board \_\_\_\_\_ Date: \_\_\_\_\_

Planning Board \_\_\_\_\_ Date: \_\_\_\_\_

A copy of the Driveway Permit Application shall be forwarded to the Sullivan Conservation Commission.

Revised in accordance with the Sullivan Driveway Regulations on June 19, 2006.

Amended by the Sullivan Planning Board on December 19, 2013. Edited August 10, 2017.