

**Sullivan School Board meeting
Wednesday, December 17, 2014
7:30 p.m. at the Nelson Elementary School**

Sullivan School Board: Paul Bolduc, Stephanie Jacques Kleine, JJ Prior, Risa Keene, Malinda Scherpa.

Others in attendance: Toni Ellsworth, Ken Dassau.

Prior to meeting as a board, the Sullivan School Board met in conjunction with the Nelson School Board. Minutes from this meeting will be requested.

Call to order

The meeting was called to order at 7:45

Approval of minutes

MOTION: R. Keene MOVED to approve minutes from Nov. 17, 2014 with grammatical corrections. **SECOND:** P. Bolduc seconded. Voice vote, Motion passes.

Nonpublic session

At 7:53 the board entered non-public session under RSA 91-A:3(c) to discuss a student/family matter.

At 8:04 the meeting returned to public session.

The board discussed enrollment and prospective kindergarten class.

Superintendent Report

K. Dassau notified board of new student within the district, and shared details and contact information. We have few budget items coming up, the issue of stipends is a minor concern. Suggestions of scholarships or gifts could be discussed at the next board meeting. Setting up a scholarship fund to donate to could be more problematic but contacting someone from Keene High School could be helpful.

K. Dassau mentioned that the MS 27 is changing due to a new software issue. There are still issues that the Department of Revenue Administration is working through. T. Ellsworth mentioned that the town wanted to have the school budget be more in line with the town budget. K. Dassau noted that school district budgets must follow the format of form MS 27.

Treasurer Report

T. Ellsworth reported the current manifest. Tuition 93,000, 284,000 to Keene along with other ancillary bills. She noted the account going into the red for this tuition period due to cash flow issues. We have not received the draw down from Sullivan and will talk with business administrator Brian Gallagher to perhaps increase that amount per month to help with it. We also have not received a rebate for the LGC settlement. She noted the money from sale of the building. The amount of money being billed for special and regular education isn't broken down. K. Dassau commented that Keene should be providing this detailed information broken out. It really needs to be for the audit.

T. Ellsworth noted the change in the operation of the plant and also brought up the prospect of paying down the loan at least short term will be problematic. She brought up the payments for superintendent and business managers contract and payment periods. She noted the invoice vs. pay date becomes a problem with the budget. Ken discussed the issue of invoice and payment with past contracts with Granite State Transitional Principals and noted that the pay time period is not something that should create problems. T. Ellsworth noted the concern about the quarterly issue bound by contract. K. Dassau suggested that the check simply be issued during the monthly meeting and be cashable for the first of the following month. S. Jacques Kleine was supportive of this. agreed. The issue of board stipends and the potential of establishing a scholarship especially for board members wanting to donate their stipends was discussed. We will discuss it in the following meeting.

Other Business

Discussed the suggested warrant article from Bruce Johnson. The board decided to table the issue until the next meeting so that we could look at the wording to be better prepared to discuss it.

Al Merrifield thought that Tuesday, January 6 would be good to meet with the Budget Committee. K. Dassau pointed out that the budget needs to be complete to share prior to this meeting. He mentioned the numbers of students and the MS27 are needed and it should be fairly easy. See Superintendent report for more detail.

S. Jacques Kleine asked about state adequacy funds and K. Dassau noted that the amount is listed in the MS 27. The board looked over the MS 27 item by item. Census numbers are needed.

Budget preparing will happen Sunday the 4th of January at T. Ellsworth's home.

Next meeting will be January 7 at 7:00 in the town hall basement.

Meeting with Budget committee on January 13, with a back up date of Jan 14.

Public comments

None present.

Adjournment

MOTION: P. Bolduc MOVED to adjourn. **SECOND:** J. Prior seconded. Voice vote,
Motion passes.
Meeting adjourned at 9:46 p.m.

Respectfully submitted,

Paul Bolduc and John J. Prior
